

This shaded section is for CDD Use Only		
Notification	County Code	Log Number
FY 2012–13 FRR		

**Exhibit C**

<b>Fiscal Year 2012–13 Facilities Renovation and Repair Application</b>			
<b>Return to the following address:</b> <b>FY 2012–13 FRR Application</b> Early Education and Support Division 1430 N Street, Suite 3410 Sacramento, CA 95814-5901		Submit <b>one (1)</b> original and <b>three (3)</b> copies of the completed Application by <b>May 17, 2012, at 5 p.m.</b>	
<b>A. California Department of Education Contractor Information</b>			
<b>Contractor's Legal Name</b>			
<b>Vendor Number</b>			
<b>Headquarters' Mailing Address</b>			
<b>City, State, ZIP Code</b>			
<b>County Name</b>			
<b>Mr./Ms./Dr./Supt. or other Title</b>			
<b>Executive Officer's Name</b>			
<b>Executive Officer's Telephone Number</b>			
<b>Executive Officer's E-mail Address</b>			
<b>Contact Person's Name</b>			
<b>Contact Person's Telephone Number</b>			
<b>Contact Person's E-mail Address</b>			
<b>B. Certification</b>			
By submitting this application, the applicant signifies acceptance of responsibility to comply with all applicable state and federal rules and regulations including, but not limited to, Title 22, Community Care Licensing Regulations and Americans with Disabilities Act of 1990. The applicant understands the California Department of Education (CDE) is not obligated to fund any projects until a contract is fully executed and projects have been approved. Further, the applicant understands that expenditures incurred outside the approved contract period of performance will not be reimbursed. The applicant understands a CDE funded program will operate at the facility(ies) benefiting from the use of these funds for at least three consecutive years from the date of contract completion, and the contractor may be billed for any portion of the three years the facility is not in use by a CDE program. The Authorized Official certifies under penalty of perjury that to the best of his/her knowledge, the information contained in this application is correct and complete.			
<b>C. Signature of Authorized Official (Use Blue Ink)</b>			
<b>Signature</b>		<b>Title</b>	
<b>Printed Name</b>		<b>Date</b>	

<b>D. Qualifying Contract Types (check all that apply)</b>		
<input type="checkbox"/> California State Preschool Program (CSPP) <input type="checkbox"/> General Child Care and Development (CCTR) <input type="checkbox"/> Migrant Child Care and Development (CMIG) <input type="checkbox"/> Child Care and Development Services for Children with Exceptional Needs (CHAN)		
<b>E. Maximum Award Amount</b>		
<b>Total Combined Maximum Reimbursable Amount for Qualifying Contract Types</b>	<b>Maximum Award Amount</b>	<b>Select one box only</b>
E1. \$0 to \$999,999	Up to \$20,000	<input type="checkbox"/>
E2. \$1,000,000 to \$2,499,999	Up to \$50,000	<input type="checkbox"/>
E3. \$2,500,000 to \$4,999,999	Up to \$100,000	<input type="checkbox"/>
E4. \$5,000,000 to \$7,499,999	Up to \$150,000	<input type="checkbox"/>
E5. \$7,500,000 to \$9,999,999	Up to \$200,000	<input type="checkbox"/>
E6. \$10,000,000 and over	Up to \$250,000	<input type="checkbox"/>
<b>F. Prorated Portion of Total Estimated Costs For Subsidized Enrollment</b>		
Enter <b>Grand Total</b> from <b>Form 5, Column D</b> (shall not exceed Maximum Award Amount in Section E above)	\$	
<b>This section is for CDD use only: CDD Adjusted Award Amount</b>	\$	

### **Payee Data Record**

Applicants **must download and complete** the State of California Payee Data Record (STD. 204) at <http://www.cde.ca.gov/sp/cd/ci/documents/std204formeedsd.pdf> (see instructions on the STD. 204 regarding submission exemptions and instructions). Complete sections 2 through 5. Information on sections 2 and 4 must be consistent with the information identified on the FY 2012–13 Facilities Renovation and Repair application cover sheet. **Note:** Governmental entities, federal, State, and local (including school districts), are not required to submit this form.

**Form 1**  
**Property Owner Information and Certification**

**For Instructions: See FY 2012–2013 FRR Instructions, Page 12**

**Site Number**            **of**

**Note:** Child Development (CD) contractors applying for this funding to accomplish renovations or repairs at more than one site must complete a separate Form 1 for each site. **Include a copy of the site license.**

<b>Contractor Legal Name</b>		<b>Vendor Number</b>	
<b>Site Name</b>			
<b>Site Address</b>			
<b>Site License No.</b>			
<b>License-Exempt</b>			
<b>Unless license-exempt, attach a copy of the license for each site.</b>			

<b>Owner's Legal Name</b>			
<b>Owner's Address</b>			
<b>Owner's Telephone Number</b>		<b>Owner's Fax Number</b>	
<b>Certification of Three Year Lease or Usage Agreement</b> I certify I am the legal owner (or the legal owner's authorized representative) of the property identified in the site information above. I certify that this property will be available and used to serve subsidized children in a CDE child care and development funded program for at least three consecutive years from the date of contract completion. I further acknowledge that if I require the CDE contractor to vacate the site where renovations or repairs were made with these funds before the terms of the contract are met, I may be billed by the CDE for that portion of the three years from the date of contract completion that the property is not available for CDE programs.		<b>Typed Name of Legal Owner or Authorized Agent</b>	
		<b>Legal Owner's or Authorized Signature (Use blue ink)</b>	
		<b>Date</b>	

**Form 2**  
**Calculating Percentage of Subsidized Enrollment by Site**

**For Instructions: See FY 2012–13 FRR Instructions, Page 12**

**Site Number            of**

**Note: Child Development contractors applying for this funding to accomplish renovations or repairs at more than one site must complete a separate Form 2 for each site.**

<b>Contractor Legal Name</b>		<b>Vendor Number</b>	
<b>Site Name</b>			
<b>Section A</b>			
<b>Insert One Contract Type:</b> (From Application, Section D)			
<b>Section B</b>			
<b>Complete for All Eligible Contract Types</b>			
<b>1. *Subsidized Enrollment (this site)</b> (Total number of Subsidized children enrolled in the stated CDE/CDD contract.)			
<b>2. *Non-subsidized Enrollment (this site)</b> (Total number of Non-subsidized children at this site.)			
<b>3. Total Children Enrolled (Items 1 + 2)</b> (Subsidized <b>plus</b> Non-subsidized children)			
<b>4. **Percentage of Subsidized Enrollment</b> (Subsidized Children Enrollment <b>divided</b> by Total Children Enrolled <b>equals</b> Subsidized Enrollment Percentage)			
<b>*The enrollment as of May 1, 2012.</b> <b>**For each site, enter the Percentage of Subsidized Enrollment [line 4 above] on Form 3, Column D and Form 5, Column C.</b>			

**Form 3**  
**Project Description and Total Estimated Costs**

**For Instructions: See FY 2012–13 FRR Instructions, Page 13**

**Site Number            of**

**Note: Child Development contractors applying for this funding to accomplish renovations or repairs at more than one site must complete a separate Form 3 for each site. All proposed projects must be listed and justified on Form 4.**

<b>Contractor Legal Name</b>		<b>Vendor Number</b>	
<b>Site Name</b>			
<b>Site Address</b>			

**Project Type Codes:** “A” = ADA; “H” = Health and Safety. In Column A, titled “Project Type,” insert **one** of the two codes for each project listed below.

A.	B.	C.	D	E
<b>Project Type (A or H)</b>	<b>Project Description (Describe work to be done to facilities only that serve children directly)</b>	<b>Estimated Cost (Round to nearest dollar)</b>	<b>Percentage of Subsidized Enrollment (See Form 2)</b>	<b>Prorated Portion of Total Estimated Costs</b>
		\$		\$
		\$		\$
		\$		\$
		\$		\$
		\$		\$
		\$		\$
		\$		\$
		\$		\$
		\$		\$
		\$		\$
		\$		\$
Contractor's Grand Total of Estimated Costs for all Projects at this Site. <b>(Enter Grand Total on Form 5, Column B)</b>		\$		\$
<b>This shaded section is for CDD use only. CDD's Adjusted Amounts</b>		\$		\$

<b>This shaded section is for CDD use only.</b>		
<b>Total Projects</b>	<b>A</b>	<b>H</b>

**Form 4**  
**Description of Need**

**For Instructions: See FY 2012–13 FRR Instructions, Page 13**

**Site Number**        **of**

**Note: Child Development contractors applying for this funding to accomplish renovations or repairs at more than one site must complete a separate Form 4 for each site.**

<b>Contractor Legal Name</b>		<b>Vendor Number</b>	
<b>Site Name</b>			
<b>Site Address</b>			

Briefly describe the following below (attach a separate sheet if necessary):

1. The child care facility (e.g. age, type [building or relocatable], location, etc.)
2. For **each** proposed project identified in Form 3, describe the health and safety and Americans with Disabilities Act compliance issue(s) that will be resolved with use of the FRR funds (reference *California Code of Regulations*, Title 22, Division 12, licensing requirements and Americans with Disabilities Act). **Be specific about the project and the needs. (See Example Form 4, Appendix/Page 5)**

3. Describe the method and source you used to estimate the cost of the project(s).

**Form 5**  
**Total Estimated Costs**  
**Summary Worksheet of all Sites**

**For Instructions: See FY 2012–13 FRR Instructions, Page 13**

For each site, multiply Column B times Column C to obtain the Prorated Portion of Total Estimated Costs. Sum Column D to obtain the Contractor's Grand Total.

<b>Contractor Legal Name</b>		<b>Vendor Number</b>	
	<b>A.</b>	<b>B.</b>	<b>C.</b>
<b>Site No.</b>	<b>Site Name(s)</b>	<b>Grand Total of Estimated Costs for all Projects for each Site (See Form 3)</b>	<b>*Prorated Portion of Total Estimated Costs</b>
1.		\$	\$
2.		\$	\$
3.		\$	\$
4.		\$	\$
5.		\$	\$
6.		\$	\$
7.		\$	\$
8.		\$	\$
9.		\$	\$
10.		\$	\$
<b>Contractor's Grand Total*</b> <b>(Sum: Columns B and D)</b> <b>*Enter the Grand Total of Column D on</b> <b>Application, Section F, Prorated Portion of</b> <b>Total Estimated Costs for Subsidized</b> <b>Enrollment.</b>		\$	\$
<b>This shaded section is for CDD use only:</b> <b>CDD's Adjusted Grand Total</b>		\$	\$



**Checklist  
for  
Fiscal Year 2012–13 Facilities Renovation and Repair Application**

In order to facilitate the application review process, the CDE requires that applications are assembled per the instructions provided below:

Application, Sections A-F: All applications must include Sections A-F per contractor. The sections must be completely filled out and signed in blue ink. Applications that do not include these sections will be disqualified.

Forms: All forms for the application should follow, including Forms 1-5. Each site is required to have Forms 1-4. A Form 5 is required for each application. Applications that do not include Forms 1-5 will be disqualified.

Each Form 1 must include one copy of the site license(s), unless license exempt.

Payee Data Record Form is necessary for all contractors. **Note: Governmental entities, federal, State and local (including school districts), are not required to submit this form.** All information must be consistent with the application's Section A.

Checklist for Fiscal Year 2012–13 Facilities Renovation and Repair application.

Submit **one** (1) original and **three** (3) copies of the complete application package by **Thursday, May 17, 2012, at 5 p.m.** to the following address:

**FY 2012–13 FRR Application**  
Early Education and Support Division  
California Department of Education  
1430 N Street, Suite 3410  
Sacramento, CA 95814-5901